



Return to Work Documentation Checklist

Notices communicating to employees the identity of the primary care facility,
_____, as the designated industrial health clinic for evaluation
of work related accident injuries.

Notification to _____ that _____ has a
return to work program that offers transitional work to its injured employees.

Supervisors report of injury (to include accident investigation, employee statement and witness
statements if available).

Physician's introduction letter from _____ to medical provider explaining
return to work policy.

Employers report of industrial injury (form 101) filed with the workers compensation carrier within
(5) days after the injury has been reported.

OSHA injury log form 300 and 300A.